

**TOWN OF SMITHFIELD
PLANNING BOARD MEETING MINUTES OF
SEPTEMBER 13TH, 2023**

MEMBERS PRESENT: Jo-Anne Bushey Erik Rasmussen
Gloria Kelly David Kincaid
Ed Glasheen Michelle Taylor

MEMBERS EXCUSED: Jodie Mosher

MEMBERS ABSENT:

OTHERS PRESENT: Hans Rasmussen, CEO Nichole Clark, AA

6:00PM meeting was called to order and members present reviewed all documents presented to them.

Minutes of the August 9th, Meeting:

Ed Glasheen motioned to accept the August 9th, 2023 minutes as corrected. David Kincaid seconded the motion. Motion passed.

Page 2, Old Business, item 1(h) the word “postponed” was added

Page 2, Old Business, item 2 the following was added “the board stated that at the Annual Town Meeting on March 11, 2023 the residents asked about the deactivation of solar farms and if bonds were required. The approved Solar Ordinance section that is included in the Commercial Ordinance does have sections with deactivation and finances required to deactivate and remove solar units.”

Board Update/Info/Motions to move Agenda Items: None

Code Enforcement Update/Report:

Hans Rasmussen informed the board that Map 18 Lot 10 property was found to be in violation of plumbing and code. The property owner submitted the plumbing permit applications and was charged double fee. The property owners will have to fill out a Shore Land Zoning Application and submit it to the board.

OLD BUSINESS:

1. Ordinance Reviews

a. Comprehensive Plan (Jo-Anne & Ed)

No updates

b. Flood Hazard (Ed)

Only clerical changes made.

c. Holding Tank (Jodie)

Item postponed due to Jodie being absent.

d. Mobile Home Parks (Eric)

Eric is currently working on the review and will send the AA wording that will need to be amended and voted on at the Annual Town Meeting in March 2024.

e. Cell Tower (Michelle)

Michelle Taylor reviewed the Cell Tower Ordinance and felt it was in good standing and needed no updates.

f. Subdivision (Hans & Eric)

Hans & Eric are still reviewing this ordinance.

g. Shore Land Zoning (Hans will draft up Change Needed for section 14 Table of Land Uses 29 & 30)

Hans sent the AA the wording that will need to be updated at the Annual Town Meeting in March 2024.

Hans is looking at another section of the SLZ Ordinance, zoning districts and will give the board an update after continuing to review.

h. KVCOG Ordinance Review (Gloria & Michelle)

Gloria & Michelle have set a date and time to review.

2. LD 2003 Information

The board reviewed an email from KVCOG about funding available to help with the review and guidance for the Accessory Dwelling Unit law.

The board worked on the ADU worksheet. The board discussed the fact that the board needs to have something to submit to the Board of Selectmen by the end of December 2023.

NEW BUSINESS: None

MEETING ADJOURNED

Michelle Taylor motioned to adjourn the meeting. David Kincaid seconded the motion. Motion passed.