

TOWN OF SMITHFIELD
Summary of the March 7th, 2023
Selectmen's Meeting Minutes

PRESENT:

Richard Moore
Molly Chapman
Justin Furbush

ALSO, PRESENT: Nichole Clark

Seth Duncklee Hans Rasmussen
Travis Warren Jeremy Norton
Melissa Anderson Tim Covert

THIS MEETING WAS TAPED AND THE FOLLOWING INFORMATION IS A BRIEF SUMMARY.

The summary of the February 21st, 2023, meeting minutes were approved as typed.

OLD BUSINESS:

1. Culvert Storage Fence Estimates

The board discussed the culvert storage estimates for fencing with the Road Commissioner, Travis Warren. The agreement for this year storage will be at the Warren Brother's gravel pit in Smithfield. A location and structure option will be decided on for 2024.

2. Riverhawk Community Service Project

The AA explained the MSAD #54 (Riverhawk) Community Service Project that she has opted to participate in. Students from the high school will be involved in a community needs service project. Chris Willis a SAHS math teacher is the facilitator. The AA is getting the word out for anyone to sign up that needs help with lite landscaping, staking wood, winter cleanup, painting, etc., to sign up. The service day will be May 12th

3. Hallway Copier

The board had previously voted to purchase a new hallway copier to replace the current one that is no longer serviceable. The AA discussed the option of getting the color option due to the office color copier needing to be replaced and it is cheaper to have a drum toner verses inkjet toner. The original quote was for \$4,599.00 with a \$25.00 monthly service agreement. The proposed upgrade to color quote is \$5,799.00 with a \$57.50 monthly service agreement. Molly Chapman motioned to accept the upgraded model at the increase in price of machine and service agreement. Justin Furbush seconded the motion. Motion passed.

NEW BUSINESS:

1. Delta Ambulance Service Agreement

The AA explained the decrease in the towns Delta Ambulance service agreement due to the correct population of Smithfield being less than the original number given of 1,033, it is 925. The article in the Annual Town Warrant will need to be amended at the time of reading and voting.

2. BMV Audit Letter

The Bureau of Motor Vehicles does a yearly audit of the towns registration work. The board was given a copy of the report given by the auditor from BMV for review purposes.

3. KRDA Budget Info

The AA gave the board a spreadsheet of the last 5 years of KRDA expenditures and incomes.

4. 2022-23 Audit Engagement Letter

Justin Furbush motioned to have Richard Moore, 1st Selectmen sign the 2022-23 Audit Engagement Letter from Keel Hood, the town's auditor. Molly Chapman seconded the motion. Motion passed.

5. Somerset County Budget Committee Request District #2

The board was given information about a vacancy on the Somerset County Budget Committee for district #2. No board members were interested.

6. Town Dirt Roads

Travis Warren, Road Commissioner informed the board that he would be contacting the winter roads contractor, Pavement Plus Inc. and have him push back the snow banks along the sides of the town's dirt roads. This process will aid in the runoff from melting and causing damage to the roads.

7. Adjourn and Sign Warrant #3-23

Molly Chapman motioned to adjourn, and sign Warrant #3-23. Justin Furbush seconded the motion. Motion passed unanimously.