

TOWN OF SMITHFIELD
Summary of the February 21st, 2023
Selectmen's Meeting Minutes

PRESENT:
Richard Moore

Justin Furbush

ALSO, PRESENT: Nichole Clark
Seth Duncklee Hans Rasmussen
Andrew Landry

THIS MEETING WAS TAPED AND THE FOLLOWING INFORMATION IS A BRIEF SUMMARY.

The summary of the February 7th, 2023, meeting minutes were approved as typed.

OLD BUSINESS:

1. Culvert Storage Fence Estimate

a. ADA

Received an estimate of \$6,645.84

b. All Around Fence Co.

Received an estimate of \$6,795.32

c. Triple P Fence

Received no estimate

d. McLaughlin Fence Co.

Received no estimate

2. Description for AA Workshops

The board reviewed two draft paragraphs for the amendment to the Personnel Policy for AA Workshops. Justin Furbush motioned to add the following paragraph to the Personnel Policy, "ARTICLE #18. WORKSHOPS

- A. Workshops are being created by the Board of Selectmen and will be used throughout the fiscal year to aid the Administrative Assistant. If a workshop is needed, the board of Selectmen will be notified, as well as posted to the public and the office will be closed to the public in order for the AA to continue working and complete time sensitive tasks." Rick Moore seconded the motion. Motion passed.

NEW BUSINESS:

1. Town Meeting

The board and AA discussed any information needed for the board at the Annual Town Meeting on March 11th. The board will come early to help set up the room.

2. NAVHDA Chapter Letter of Incorporation

The board received a copy of an attorney letter from Seabasticook NAVHDA Chapter indicating that they are applying for tax exempt status.

3. Foreclosed Property Party of Interest Letter

The board received a certified letter from the Town of Norridgewock as parties of interest for a parcel that has been foreclosed upon and has land in Smithfield that is a part of the parcel.

4. Planning Board Appointments

a. Michelle Taylor (Alternate to Regular member)

Justin Furbush motioned to sign the appointment of Regular PB member for Michelle Taylor. Rick Moore seconded the motion. Motion passed.

b. Gloria Kelly Alternate PB Member

Justin Furbush motioned to sign the appointment of Alternate PB member for Gloria Kelly. Rick Moore seconded the motion. Motion passed.

5. Adjourn and Sign Warrant #2-23

Justin Furbush motioned to sign Warrant #2-23 and adjourn the meeting. Rick Moore seconded the motion. Motion passed.