

**TOWN OF SMITHFIELD**  
**Summary of the September 6<sup>th</sup>, 2022**  
**Selectmen's Meeting Minutes**

**PRESENT:**  
Richard Moore

**ALSO, PRESENT:** Nichole Clark  
Hans Rasmussen Chris Hartsock

Molly Chapman

**THIS MEETING WAS TAPED AND THE FOLLOWING INFORMATION IS A BRIEF SUMMARY.**

**The summary of the August 16<sup>th</sup>, 2022, meeting minutes was tabled.**

**OLD BUSINESS:**

**1. Sand Hill Rd Town Lot Options-Tim Covert**

The board reviewed two options for selling acreage to Tim Covert. The board will wait until the next meeting when Justin Furbush is present.

**2. CEO Job Description & Posting**

The board reviewed the final draft for the CEO job description. Rick Moore motioned to accept the job description. Molly Chapman seconded the motion. Motion passed. The board discussed where the job posting would be posted, newspaper, MMA site, Facebook and the AA will look into Indeed.

**3. Municipal Parking Lot Fixes**

The board is still waiting for Cecil Merry, owner of Pavement Plus to look at some damage areas on the newly paved Municipal Parking Lot.

**NEW BUSINESS:**

**1. Cemetery Conveyances**

**a.Village Extension Lot #160 Stephen & Jill Shoemaker**

Molly Chapman motioned to sign the Village Extension Cemetery Lot Conveyance for Stephen & Jill Shoemaker for Lot #160. Richard Moore seconded the motion. Motion passed.

**b.Gould 1970 Annex Lot E-4 Dan Charles**

Molly Chapman motioned to sign the Gould Cemetery 1970 Annex Lot Conveyance for Daniel Charles for Lot E-4. Richard Moore seconded the motion. Motion passed.

## **2. Fire Department**

### **a. Safety Works Report**

The board received the safety works report from the state on the Fire Department.

## **3. Roads & Parking Lot Work**

### **A. East Pond Rd Shoulders**

The board is still waiting to hear from Travis Warren, Road Commissioner.

### **B. Grading**

The board is still waiting to hear from Travis Warren, Road Commissioner.

### **C. Cross Culvert by Wildlife Lane**

The board is still waiting to hear from Travis Warren, Road Commissioner.

## **4. Animal Control Issue**

Chris Hartsock spoke with the board about an ongoing animal situation he has been having with a neighboring property with their cats, goats, and pigs. The animals have been wondering on his property and he has spoken with the neighbors and ACO for two years about the issue. The board is requesting that the ACO, Todd Jackson, Town Clerk, Meredyth Tuttle, and Chris Hartsock be at the next board meeting to discuss the issue further.

## **5. Adjourn and Sign Warrant #15-22**

Molly Chapman motioned to adjourn and sign Warrant #15-22. Richard Moore seconded the motion. Motion passed.