

TOWN OF SMITHFIELD
Summary of the August 3rd, 2021
Selectmen's Meeting Minutes

PRESENT:

Richard Moore
Molly Chapman
Justin Furbush

ALSO, PRESENT: Nichole Clark

Dale Churchill Jack Easler
Jeremy Norton Gary Bulmer
Robert Anderson Melissa Anderson
Harold Buzzell Eric Rasmussen
Hans Rasmussen

**THIS MEETING WAS TAPED AND THE FOLLOWING INFORMATION IS A BRIEF
SUMMARY.**

The summary of the July 20th, 2021, meeting minutes was approved as typed.

Justin Furbush motioned to accept the meeting minutes from July 20th as typed. Molly Chapman seconded the motion. Motion passed.

OLD BUSINESS:

1. Municipal Parking Lot Paving Bid Spec Sheet & Questions

The board went over the spec sheets that were sent out to Paving contractors. The AA had written down specific questions that will need to be asked to the winning bidder.

2. Job Description for FD Independent Contractor for Secretarial Duties

This item is tabled.

3. Map 15 Lot 4, Churchill, Letter and Summary from CEO

The board reviewed documents from the CEO pertaining to Map 15 Lot 4 violations. Dale Churchill was present at the meeting and was asking the board questions. The board stated that no action has been asked for the board to make, the documents were for review of an ongoing violation.

4. North Shore Drive Boat Landing Culvert Replacement

a. On Site Meeting with Rick Labbe

Rick and Justin met with the Mercer board of Selectmen and Rick Labbe at the North Shore Drive boat landing to go over the culvert replacement project. Mr. Labbe will let the boards know if he will be putting a bid in on the project.

b. Project Contract Work

The AA and Charlie Baeder will work on drafting a contract to use for the winning bidder for the boat landing culvert project.

c. Warren Brothers Construction

The AA contacted Travis Warren and asked if he would be putting a bid in for the culvert replacement project. Travis Warren informed the AA that he would get back to her.

d. Culvert Piece Update (order & pick up)

The board discussed the three pieces of the culvert and how they would be obtained.

NEW BUSINESS:

1. KVCOG General Assembly Official Representation

The board received the annual KVCOG General Assembly representation form. Molly Chapman indicated that she would be the contact person for the board. KVCOG request that a resident of the town be a representative as well, but the board doesn't have anyone interested.

2. Mill Rate & Assessing Certificates

Molly Chapman motioned to accept the mill rate for FY 2021-22 tax commitment of .01670 and sign the Assessing Certificates. Justin Furbush seconded the motion. Motion passed.

3. Discussion on a June 17th Accident in Parking Lot with FD

The board received a complaint about an accident that one of the fire department members was involved in on Municipal property in June 2021. The board asked the chief if there was a police report available. The board went over the importance and requirement for all accidents involving town property to be reported immediately to the office. The board also asked if members had personal problems outside of municipal property to not represent themselves as a member of the fire department.

4. Adjourn and Sign Warrant #13-21

Molly Chapman motioned to adjourn and sign Warrant #13-21. Justin Furbush seconded the motion. Motion passed.