

**TOWN OF SMITHFIELD**  
**Summary of the May 18<sup>th</sup>, 2021**  
**Selectmen's Meeting Minutes**

**PRESENT:**

Richard Moore  
Molly Chapman  
Justin Furbush

**ALSO, PRESENT:** Nichole Clark

Charlie Baeder, David Kincaid  
Donald Naughton, Tim Covert  
Travis Warren, Hans Rasmussen

**THIS MEETING WAS TAPED AND THE FOLLOWING INFORMATION IS A BRIEF SUMMARY.**

**The summary of the May 4<sup>th</sup>, 2021, meeting minutes was approved as typed.**

**OLD BUSINESS:**

**1. Municipal Parking Lot**

Travis Warren looked at the Municipal parking lot and discussed what would need to be done to a section that has sunk in. Drainage will be needed to be added to that section before the lot is re-paved.

**2. Town Roads**

**a. Grading & Surface**

The gravel roads have been graded a second time and rolled. Two roads had surface brought in and put on before the grading process.

**b. Bickford Rd**

**1. Repair-Travis Warren**

Travis Warren looked at the Bickford Road as requested by the board. The section of road looked at will need to be built up and the end of the road abutting Joly Ln will need some culverts for drainage. The estimated time of construction will be July 2021.

**2. Request to Pave from Residents**

Don Naughton, resident from Bickford Rd., came to the board with a signed petition from other Bickford Rd residents asking for the road to be paved. Mr. Naughton was instructed that a formal petition would need to be discussed with the Town Clerk and then brought back to the board. The board also informed Mr. Naughton that extensive work is already planned for Bickford Road this summer.

**c. Sand Hill Rd Culvert and Ditching**

The board received a picture of a road cross culvert on Sand Hill to show that it has a lot of debris blocking the end. The board will have the culvert looked at and cleaned of debris. Some ditching will be needed along the roadside by the culvert as well.

**d. Steven's Rd Request for Pave or Calcium**

Richard Witham came into the office earlier today and requested that the board investigate paving the Steven's Rd. If not paving than the road needs to have calcium put on it. The AA instructed Mr. Witham to come to a board meeting to request the paving and/or calcium. Mr. Witham did not attend the meeting.

e. **Sand for Winter Roads**

The board discussed asking around for pricing on winter sand. The town has always purchased its winter sand from Warren & Kincaid, but that was sold earlier this year. The board agreed to have the AA call some local gravel contractors and get pricing for winter sand delivered and 6” gravel pricing delivered for repair jobs.

3. **Reminder for June 1<sup>st</sup> Meeting to June 8<sup>th</sup>**

A reminder that the board changed the regular June 1<sup>st</sup> meeting to June 8<sup>th</sup>.

4. **Update on Health Officer Case**

The AA spoke with Robert Crosby, Health Officer about a concern called into him by the Fire Chief. Robert called Adult Protection Services but has not heard anything yet. The AA made forms for the Health Officer to use in reporting all calls he receives and printed out the Health Officer manual.

**NEW BUSINESS:**

1. **Charlie Baeder-7 Lakes Alliance**

Charlie Baeder talked with the board about signing a support letter for a watershed protection phase III grant. The board signed the letter of support.

2. **MSAD #54 Notice of Referendum Budget Election June 8<sup>th</sup>**

Justin Furbish motioned to sign the Notice of Referendum for the Budget Election. Molly Chapman seconded the motion. Motion passed.

3. **Review Upcoming Changes to Covid 19 Guidelines**

The board discussed the upcoming changes to the Covid 19 guidelines. It was decided that a sign would be put on the door stating that “no vaccination, we recommend wearing a mask.”

4. **Request from Mike Labbe for TG Penalty Letters Ryan Stinneford has sent out as Smithfield Assessing Agent.**

The AA informed the board of a request from Mike Labbe for copies of all Tree Growth Penalty letters that Ryan Stinneford has sent out as the Assessing Agent for Smithfield. While in conversation with Mr. Labbe, the AA was told that he had contacted his lawyer. The AA requested that due to attorney being involved all request from Mr. Labbe would need to go through the town lawyer. The board agreed.

5. **Adjourn and Sign Warrant #8-21**

Molly Chapman motioned to adjourn and sign Warrant #8-21. Justin Furbish seconded the motion. Motion passed.