

TOWN OF SMITHFIELD

APPLICATION FOR ADMINISTRATIVE APPEAL BOARD OF ZONING APPEALS Fee: \$100.00

Name of Applicant: _____ Map _____ Lot _____

Mailing Address _____

City or Town: _____ Maine _____

Physical Address: _____

City or Town _____ Maine _____

Telephone _____

Name of Owner _____

The undersigned requests that the Board of Appeals consider one of the following:

1. **An Administrative Appeal:** Relief from the decision, or lack of decision, of the Code Enforcement Officer or Planning Board in regard to an application for a permit. The undersigned believes that (check one):

_____ an error was made in the denial of the permit

_____ the denial of the permit was based on a misinterpretation of the ordinance

_____ there has been a failure to approve or deny the permit within a reasonable period of time

_____ other _____

Please explain in more detail the facts surrounding this appeal (please attach a separate piece of paper). You should be as specific as possible so that the Board of Appeals can give full consideration to your case.

In addition, a sketch plan of the property must accompany this application showing dimensions and shape of the lot, the size and locations of existing buildings, the locations and dimensions of proposed buildings or alterations, and any natural or topographic peculiarities of the lot in question.

TOWN OF SMITHFIELD

I certify that the information contained in this application and its supplement is true and correct.

Date _____

Applicant

Note to Appellant: this form should be returned to the Town Office located at 926 Village Road, Smithfield in person. The Administrative Assistant will contact the Chairman of the Board of Appeals and you will be notified of the date of the hearing on your appeal within thirty (30) days of receipt of COMPLETED application.