

**TOWN OF SMITHFIELD  
PLANNING BOARD MEETING MINUTES OF  
AUGUST 14<sup>TH</sup>, 2019**

**MEMBERS PRESENT:**        **David Kincaid**                                **Jo-Anne Bushey**  
   **David Merry Jr.**                                **Dale Churchill**  
   **Harold Buzzell**

**MEMBERS EXCUSED:**

**MEMBERS ABSENT:**        **Erik Rasmussen**

**OTHERS PRESENT:**        **Andy Marble**                                **Nick Aschauer**

**Two regular members were absent, Dale Churchill, alternate will be voting and David Merry Jr., regular and Vice Chair will be acting as chair in place of Erik Rasmussen.**

**7:00PM meeting was called to order and members present reviewed all documents presented to them.**

**Minutes of the April 10<sup>th</sup>, 2019 Meeting:**

Dale Churchill motioned to accept the minutes from the April 10<sup>th</sup>, 2019 meeting. David Kincaid seconded the motion. Motion passed.

**Board Update/Info:**

David Merry had an individual ask him about dwellings within 200' of the HWM and what are the rules for rebuilding. Andy Marble, CEO quoted the SLZ Ordinance section 12 Non-Conforming for structures damaged within 100' of the HWM. If a structure is within 200' than it would fall under section 15-B.

**Code Enforcement Update/Report:**

Andy updated the board with the violation of cutting within 100' along Lake View Drive and that the Selectmen signed a consent agreement with the property owner.

Small items have been looked at North Pond Properties and Andy is handling them, but no items have needed the board's approval.

Dale asked about expansion at North Pond Properties and Andy explained that most of the dwellings can be expanded upon under the rules but it is the 20% coverage rule that makes them unable to expand.

### **OLD BUSINESS:**

#### **1. Commercial/Industrial-KVCOG-Nick Aschauer from KVCOG will be joining us**

- **Existing Commercial Application**

Nick Aschauer from KVCOG has been working on making changes to the existing Commercial Application. The board reviewed the changes. Nick made the application match the updated Ordinance wording for criteria and standards. Data requirements where change to match the updated Ordinance.

- **Check List for Application**

Nick had worked on a check list using the Commercial Ordinance Review Criteria and is for the board to use as a tool when going through applications.

#### **2. Election of Officers**

Dale Churchill motioned to table the elections of officers until a full board is present. David Kincaid seconded the motion. Motion passed.

### **NEW BUSINESS:**

#### **1. Application to install a Driveway, Map 13 Lot 27, David Merry Jr.**

David Merry Jr. motioned to step down as acting chair and Harold Buzzell will act as chair for this application due to Mr. Merry being the applicant. David Kincaid seconded the motion. Motion passed.

David Merry Jr. explained the purpose of applying for a driveway on this piece of property.

Andy quoted criteria from the Town's Road Ordinance for the slope and the SLZ Ordinance section 14, H Roads and Driveways. Andy used the tax map for measurements and David Merry measured at the property using the existing road. There is a discrepancy in line measurements. Harold Buzzell went down the application with the board.

David Merry Jr. explained how cement grates/barriers will be placed on the side of the entrance of the driveway which allows him to dig into the road edge without disturbing the pavement and gives more distance in order to lessen the grade.

David Merry Jr. owns the lot across the road, 65 North Shore Drive and wanted water access for this lot.

The board discussed the slope of the driveway and due to the discrepancy of measurements and understanding the slope the board agreed to do a site visit.

Andy went over his site visit comments, saying he did go to the site and do measurements of length and measured from the edge of the road to the HWM

Percentage grade issue of over 20%

The board discussed the slope of the driveway and due to the discrepancy of measurements and understanding the slope the board agreed to do a site visit.

The board agreed that the meeting can continue at the site and that a vote can be made on the application after going over the measurements. The board will meet on site on Monday, August 19<sup>th</sup> at 5:00 pm.

**MEETING ADJOURNED: (8:33pm)**

David Kincaid motioned to adjourn. Jo-Anne Bushey seconded the motion. Motion passed.