

**TOWN OF SMITHFIELD
PLANNING BOARD MEETING MINUTES OF
OCTOBER 10TH, 2018**

MEMBERS PRESENT: **David Kincaid** **Jo-Anne Bushey**
 Erik Rasmussen **David Merry Jr**
 Harold Buzzell

MEMBERS ABSENT: **Dale Churchill**

MEMBERS EXCUSED:

OTHERS PRESENT: **Andy Marble, CEO** **Nichole Clark, AA**
 Mike Wallace **Lynn Mosher**

7:00PM meeting was called to order and members present reviewed all documents presented to them.

Minutes of the September 12th, 2018 Meeting:

Jo-Anne Bushey motioned to accept the minutes of the September 12th meeting as typed. David Kincaid seconded the motion. Motion passed.

Board Update/Info:

Code Enforcement Update/Report:

OLD BUSINESS:

1. Commercial Ordinance Standards & Criteria Section Review

The board went over some recommended revisions to the Commercial standards and criteria section received by KVCOG.

2. Shore Land Zoning Application for Addition to Existing Structure, Camp Matoaka

Mike Wallace, Camp Matoaka representative, submitted a Shore Land Zoning application for an addition to an existing bunk house located at 100 One

Great Place, Map 1 Lot 30. The addition will be a 24' x 46' and is beyond the 100' high water mark of East Pond.

The board is reviewing the application under section 15 (B) "principal and accessory structures" of the Shore Land Zoning Ordinance. The bunk house if set back 108', the lot coverage is below the 20% and the height will be the same as the existing which is 22' which is under the allowed 35'.

David Merry Jr. motioned to approve the application from Camp Matoaka for an addition to an existing bunk house. Harold Buzzell seconded the motion. Motion passed.

3. Commercial/Industrial Site Plan Update for Addition to Existing Structure, Camp Matoaka

Mike Wallace, Camp Matoaka representative, submitted a Commercial Site Review application for an addition to an existing bunk house located at 100 One Great Place, Map 1 Lot 30. The addition will be a 24' x 46' and is a part of the existing Commercial permitted girl's camp. The board reviewed the Commercial Site Review criteria and standard, the boards findings are attached to the application.

Harold Buzzell motioned to approve the revision to the existing Commercial Site Review for Camp Matoaka. David Kincaid seconded the motion. Motion passed.

4. Commercial Site Plan Review/Approval, Map 1 Lot 10 Mosher

Lynn Mosher submitted an updated site plan for the board to review. The plan had a change that included a smaller building to be constructed now because the proposed barn will not be constructed until next year. A 16' x 20' is being proposed for an additional structure to the application for a commercial permit. The building will be used to sell wedding venue items and homemade type crafts. The board needs the applicant to write a narrative of what is being proposed for each proposed building and a site map that has places for signatures.

Jo-Anne Bushey motioned to table the application for the applicant to submit a narrative and site plan with additional building and signatures. David Merry Jr. seconded the motion. Motion passed.

NEW BUSINESS:

1. Revisions to Existing Commercial/Industrial business Application

The board reviewed the draft work application form for Commercial permit applications and will review and continue to work on the draft.

INFORMATION:

MEETING ADJOURNED: (8:55pm)

David Kincaid motioned to adjourn. David Merry Jr. seconded the motion. Motion passed.