

**TOWN OF SMITHFIELD
PLANNING BOARD MEETING MINUTES OF
SEPTEMBER 12TH, 2018**

MEMBERS PRESENT: **David Kincaid** **Jo-Anne Bushey**
 Erik Rasmussen **David Merry Jr**
 Harold Buzzell **Dale Churchill**

MEMBERS ABSENT:

MEMBERS EXCUSED:

OTHERS PRESENT: **Andy Marble, CEO** **Nichole Clark, AA**

7:00PM meeting was called to order and members present reviewed all documents presented to them.

Minutes of the August 8th, 2018 Meeting:

David Merry motioned to accept the minutes of the August 8th meeting as typed. David Kincaid seconded the motion. Motion passed.

Board Update/Info:

Code Enforcement Update/Report:

Jo-Anne Bushey asked Andy Marble, CEO to check on a small structure seen on the Camp Somerset property within 100' of East Pond high water mark. Andy visited the camp and found a fence type structure to hold kayaks and such. Fences are permitted within the 100' set back.

OLD BUSINESS:

- 1. Commercial Ordinance Standards & Criteria Section Review**
David Merry Jr. motioned to send the changes the board has approved to the Standards & Criteria section of the Commercial Ordinance to KVCOG to review and give their professional opinion of the changes made and if they are sufficient.

NEW BUSINESS:

1. Shore Land Zoning Application for Addition to Existing Structure, Camp Matoaka

David Merry Jr. motioned to table the application from Camp Matoaka in front of them due to lack of application information and no representative present. Harold Buzzell seconded the motion. Motion passed.

2. Commercial/Industrial Application for Addition to Existing Structure, Camp Matoaka

Harold Buzzell motioned to table the application from Camp Matoaka in front of them due to lack of application information and no representative present. David Merry Jr. seconded the motion. Motion passed.

3. Application for a Commercial Business, Mosher, Joey & Lynne

Joey and Lynne Mosher were present to review their application for a Commercial Business with the board. The property is located at 282 Village Rd. The applicants would like to build a 40 x 60 x 30 barn to hold events in. The property currently has a dwelling and a barn and with the proposed structure the lot coverage would be 5.4%. There will be no plumbing or septic being installed; porta potties will be used for all events.

The board went over the data requirements for the site plan presented. All 16 list items were discussed and indicated on the map or recorded as not appropriate. The board did discover that the site plan is not to scale as required.

The board went over the criteria and standards list. All 10 list items were voted on and a record of the list with vote results will be attached to the minutes.

Harold Buzzell motioned to accept the Commercial application from the Mosher's pending receipt of a scaled site plan that needs to be approved by the planning board. David Kincaid seconded the motion. Motion passed.

INFORMATION:

MEETING ADJOURNED: (8:47pm)

David Kincaid motioned to adjourn. David Merry Jr. seconded the motion. Motion passed.